



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMPA-FWA-ZA

22 AUGUST 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FWA Garrison Policy # 18 – Yard Sales On Post

1. References:

- a. Joint Ethics Regulation, DoD 5500.7-R, 30 Aug 93.
- b. AR 600-29, Fund-Raising Within the Department of the Army, 1 Jun 01.

2. The Post will conduct several installation-wide yard sales each year. At the installation-wide yard sales, families living on post will be able to conduct yard sales at their homes at no cost. Military families living off Post will have the opportunity to purchase space in a community common area set up by the FWA Garrison S3. Units and Family Readiness Groups (FRGs) will also have the opportunity to purchase space in the community common areas to sell items or conduct fundraisers. Alternate locations (apart from designated common areas) may be approved by garrison operations as long as a permit is purchased in advance and displayed.

3. All families, units and other approved organizations operating in community common areas or pre-approved alternate locations must purchase and display a sales permit. These permits can be pre-purchased through FWA Garrison S3.

4. Within the limits of Force Protection levels, the post will have a liberal post access procedure for members of the community to come onto the post in order to attend the yard sale on the day of the event.

5. Individuals living on Post are not to conduct individual yard sales. Individuals violating this policy by having unauthorized yard sales will be ticketed by FWA Installation Services and/or the Military Police and be instructed to stop the yard sale. Posters, flyers or other forms of advertising for personal yard sales will not be posted on post property, light posts, etc. This policy excludes Walden Estates housing area.

6. Military families living off the installation, tenant units, FRGs and any other installation agency wishing to participate in the post wide yard sale must provide a memo to the FWA Garrison S3, or bring the following information to garrison operations with the ten dollar registration/ permit fee:

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- a. Name of family or organization.
 - b. POC name and phone number.
 - c. State what request is for: yard sale, fundraising or both.
 - d. If requesting permission to conduct a fundraiser explain what organization will be participating in the fundraiser and what the funds will be used for.
7. Funds raised through this event will be spent in the MWR program for the benefit of the community.
8. Exceptions to this policy must be requested in writing and approved by the garrison commander. Personnel needing to sell items previous to or after designated yard sale days are encouraged to use the FWA Thrift Store whose proceeds also benefit the community. The Thrift Store is open year round for personal consignments.
9. This memorandum supersedes FWA Garrison Policy #34, SAB, dated 5 May 2004.
10. POC is Ms. Felicia Jackson, Garrison S3, 353-6612.

RONALD M. JOHNSON
LTC, SF
FWA Garrison Commander

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